

Versant Writing Test

Tutorial Guide

www.VersantTest.com

Versant Writing Test

Introduction

Welcome to the Versant Writing Test. This accurate and reliable test quickly measures proficiency in English communication in workplace contexts, and includes reading and writing. This test can be used to screen job applicants and employees in corporate and government settings, and teachers and international teaching assistants in higher education settings.

The Versant Writing Test should take approximately 35 minutes to complete. You will need access to a computer connected to the Internet, the Computer Delivered Testing (CDT) software installed, and speakers or headphones connected to your computer.

This Tutorial Guide will lead you through each part of the Versant Writing Test. Before you begin the test, please read this guide to familiarize yourself with the instructions for each section and general Do's and Don'ts. The test consists of 5 sections (Parts A - E).

Versant Writing Test

Taking a Test

1. Put on headphones or turn on your computer speakers and adjust the volume settings.
2. Enter your Test Identification Number and click “Start” to begin the test.
3. Take the test by responding to the test questions.
4. Check your score on www.VersantTest.com.*



*Note: Access to your test score may be locked by your test administrator. If so, please contact your test administrator for further details.

Versant Writing Test

Test Overview

Part	Item Type	Task	Skill(s) Assessed	Time to Answer
A	Typing	See a text on the screen, and type the text exactly as you see it.	Typing Speed and Accuracy	60 seconds
B	Sentence Completion	See a sentence with a missing word, and type the missing word.	Vocabulary	25 seconds
C	Dictation	Hear a sentence, and type the sentence word-for-word.	Grammar	25 seconds
D	Passage Reconstruction	Read a passage on screen and re-write it in your own words.	Grammar and Reading Comprehension	90 seconds
E	Email Writing	Read a description of a situation, and write an email addressing the issues.	Vocabulary, Voice & Tone, Organization, Grammar, and Reading Comprehension	9 minutes

Part A: Typing

Overview

- You will see a text, and you type the text exactly you see it.
- There is 1 Typing question.

Scores

- This section assesses your Typing Speed and Accuracy.

Instructions

- On the Instruction page, you will see and listen to the instructions and an example.
- Then, the Question page will appear, and you will see the text.
- Once the text appears, you should type the text exactly as you see it. You will have 60 seconds.
- After 60 seconds, a beep will signal the end of the section. If you do not finish in 60 seconds, what you have typed will be saved automatically.

Do's and Don'ts

- DO pay attention to spelling and punctuation.
- DO write as much of the text as you can.
- DO write in complete sentences.

Instruction Page

The screenshot shows the 'Instruction Page' for the 'Versant Writing Test'. At the top, there is a 'PEARSON' logo and the test name. Below that, the section is titled 'Part A: Typing'. A paragraph of text is displayed: 'For over 50 years, a British car company has been making a classic English sports car. The car is mostly handmade in the company's factory in western England.' Below the text, there is a 'You type:' label and a text input field containing the beginning of the text: 'For over 50 years, a British.....'. At the bottom of the page, there is a copyright notice: '© 2010 Pearson Education, Inc. or its affiliates. All rights reserved.'

Question Page

The screenshot shows the 'Question Page' for the 'Versant Writing Test'. At the top, there is a 'PEARSON' logo and the test name. In the top right corner, there are two small boxes: 'Time Left' showing '1:00' and 'Question Number' showing '1 of 1'. Below that, the section is titled 'Part A: Typing'. A paragraph of text is displayed: 'In the past fifty years, the way people manage their jobs and work schedules has changed drastically. Technological advances, increased pressure, and longer work hours have affected our lives in the workplace. There is a lot more to consider. Today, it is very important to manage our time effectively. In order to do this, we need to be able to balance work and family life, have good communication skills, use solid reasoning, and build strong relationships. While a computer program or a scheduler can help us manage our time to some extent, it cannot help us on a personal level. Above all else, we must remember that relationships with family and friends are the most important things in our lives.' Below the text, there is a 'You type:' label and a text input field. At the bottom of the page, there is a copyright notice: '© 2010 Pearson Education, Inc. or its affiliates. All rights reserved.'

Part B: Sentence Completion

Overview

- You will see a sentence with a missing word, and you type the word that best fits the meaning of the sentence. You type only one word.
- There are 20 Sentence Completion questions.

Scores

- This section assesses your Vocabulary.

Instructions

- On the Instruction page, you will see and listen to the instructions and an example.
- Then, the Question page will appear, and you will see the first question.
- Type one word in the box that best fits the meaning of the sentence. You will have 25 seconds to type your answer.
- When you have finished typing your answer, you can click "Next" to move on to the next question.
- If you do not finish in 25 seconds, you will hear a beep and what you have typed will be saved automatically and the next question will appear.
- You can see how many questions you have answered and a timer in the upper right hand corner of the screen.
- After you have answered the last question, a beep will signal the end of the section.

Do's and Don'ts

- DO pay attention to spelling and capitalization.
- DO choose a word that is both appropriate and grammatically accurate.
- DON'T type more than one word.

Instruction Page

PEARSON Versant Writing Test

Part B: Sentence Completion

Please type one word that best fits the meaning of the sentence. Type only one word. You will have 25 seconds for each sentence. Click "Next" when you are finished.

Example:

You see: It's _____ tonight. Bring your sweater.

You type: cold

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Question Page

PEARSON Versant Writing Test

Time Left: 0:13 Question Number: 1 of 2

Part B: Sentence Completion

She was the most creative problem-solver I ever met; she was never at a _____ for a good idea.

Next

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Part C: Dictation

Overview

- You will hear a sentence spoken, and you type the sentence word-for-word.
- There are 16 Dictation questions.

Scores

- This section assesses your Grammar.

Instructions

- On the Instruction page, you will see and listen to the instructions and an example.
- Then, the Question page will appear, and you will hear the first question. You will hear the question only once.
- Type the sentence exactly as you hear it. You can begin typing as soon as the question begins. You will have 25 seconds to type your answer.
- When you have finished typing your answer, you can click “Next” to move on to the next question.
- If you do not finish in 25 seconds, what you have typed will be saved automatically and the next question will begin.
- You can see how many questions you have answered and a timer in the upper right hand corner of the screen.
- After you have answered the last question, a beep will signal the end of the section.

Do’s and Don’ts

- DO pay attention to spelling, capitalization and punctuation.

Instruction Page

The screenshot shows the 'Instruction Page' for the 'Versant Writing Test'. At the top, there is a 'PEARSON' logo and the test name. Below that, the section is titled 'Part C: Dictation'. A blue speech bubble icon is next to the title. The instructions read: 'Please type each sentence exactly as you hear it. You will have 25 seconds for each sentence. Pay attention to spelling and punctuation. Click "Next" when you are finished. After 25 seconds, your work will be saved automatically.' An example is provided: 'You hear: "Can you work on Monday?"' and 'You type: Can you work on Monday?' with a text input field containing the typed text. A 'Next' button is visible in the top right corner. At the bottom, there is a copyright notice: '© 2010 Pearson Education, Inc. or its affiliates. All rights reserved.'

Question Page

The screenshot shows the 'Question Page' for the 'Versant Writing Test'. At the top, there is a 'PEARSON' logo and the test name. In the top right corner, there is a 'Time Left' indicator showing '0:24' and a 'Question Number' indicator showing '1 of 2'. The section is titled 'Part C: Dictation'. Below the title, there is a 'You type' label and a large text input field. A 'Next' button is located at the bottom right of the input field. At the bottom, there is a copyright notice: '© 2010 Pearson Education, Inc. or its affiliates. All rights reserved.'

Part D: Passage Reconstruction

Overview

- You will read a passage for 30 seconds. Then, the passage will disappear and you reconstruct the passage in your own words.
- There are 4 Passage Reconstruction questions.

Scores

- This section assesses your Grammar and Reading Comprehension.

Instructions

- On the Instruction page, you will see and listen to the instructions and an example.
- Then, the Question page will appear, and you will see the first passage.
- You will have 30 seconds to read the passage. After 30 seconds, the passage will disappear from the screen.
- Then, you should reconstruct the passage. You will have 90 seconds to type your answer.
- When you have finished typing your answer, you can click “Next” to move on to the next question.
- If you do not finish in 90 seconds, you will hear a beep what you have typed will be saved automatically and the next question will appear
- You can see how many questions you have answered and a timer in the upper right hand corner of the screen.
- After you have answered the last question, a beep will signal the end of the section.

Do’s and Don’ts

- DO pay attention to spelling and punctuation and DO use your own words.
- DO write in complete grammatical sentences.
- DON’T memorize the passage word-for-word or take notes.
- DON’T write a summary (you should include all details).

Instruction Page

The screenshot shows the instruction page for the Versant Writing Test. At the top, it says "PEARSON Versant Writing Test". Below that, it says "Part D: Passage Reconstruction". There is a small icon of a person and a speech bubble. The instructions read: "You will have 30 seconds to read a paragraph. After 30 seconds, the paragraph will disappear from the screen. Then, you will have 90 seconds to reconstruct the paragraph. Show that you understood the passage by rewriting it in your own words. Your answer will be scored for clear and accurate content, not word-for-word memorization. After 90 seconds, your work will be saved automatically." Below the instructions, there is an "Example:" section. It shows "You read:" followed by the text "Mike went for ten job interviews. At the last interview, he finally received a job offer." and "You type:" followed by the text "Mike had ten job interviews. He got an offer after the final interview." There is a scroll bar on the right side of the "You type:" text area.

Question Page

The screenshot shows the question page for the Versant Writing Test. At the top, it says "PEARSON Versant Writing Test". In the top right corner, there is a "Time Left" indicator showing "0:29" and a "Question Number" indicator showing "1 of 2". Below that, it says "Part D: Passage Reconstruction". There is a small icon of a person and a speech bubble. The instructions read: "You read" followed by the text "Corey is a taxi driver. It is his dream job, because he loves driving cars. He started the job ten years ago, and has been saving up money since then. Soon, he will use this money to start his own taxi company." There is a scroll bar on the right side of the text area.

Question Page

The screenshot shows the question page for the Versant Writing Test. At the top, it says "PEARSON Versant Writing Test". In the top right corner, there is a "Time Left" indicator showing "1:29" and a "Question Number" indicator showing "1 of 2". Below that, it says "Part D: Passage Reconstruction". There is a small icon of a person and a speech bubble. The instructions read: "You type" followed by a large empty text area for the answer. There is a scroll bar on the right side of the text area. At the bottom right, there is a "Next" button.

Part E: Email Writing

Overview

- You will read a description of a situation, and you write an email addressing the issues described in the situation.
- There are 2* Email questions.

Scores

- This section assesses your Vocabulary, Voice & Tone, Organization, Grammar, and Reading Comprehension.

Instructions

- On the Instruction page, you will see and listen to the instructions.
- Then, the Question page will appear, and you see the first situation.
- You will have 9 minutes to read the situation and type an email addressing the issues described in the situation.
- When you have finished typing your answer, you can click “Next” to move on to the next question.
- If you do not finish in 9 minutes, what you have typed will be saved automatically and the next question will begin.
- You can see how many questions you have answered, a timer, and word count in the upper right hand corner of the screen.
- After you have answered the last question, a beep will signal the end of the section.

Do’s and Don’ts

- DO pay attention to spelling and punctuation.
- DO write in complete grammatical sentences.
- DO read the situation carefully and address your email to the right person.
- DO include all 3 themes in your email.
- DO write formally and at least 100 words.
- DON’T write informally or use texting abbreviations (e.g. ‘you’ = ‘u’).

Instruction Page

The screenshot shows the instruction page for the Versant Writing Test. At the top, there is a Pearson logo and the text "Versant Writing Test". Below this, the section is titled "Part E: E-Mail Writing". The instructions read: "Read a description of a situation and write an email addressing the issues described in the situation. You will have 9 minutes. You must write at least 100 words. You will be able to see how much time is left and how many words you have written. Write in complete sentences. If you do not finish in 9 minutes, everything you have written will be saved automatically and the next item will begin." At the bottom of the page, there is a copyright notice: "© 2010 Pearson Education, Inc. or its affiliates. All rights reserved."

Question Page

The screenshot shows the question page for the Versant Writing Test. At the top, there is a Pearson logo and the text "Versant Writing Test". In the upper right corner, there is a timer showing "8:50" and a question number indicator "1 of 1". The section is titled "Part E: E-Mail Writing". Below this, there are two main areas: "You read" and "You type". The "You read" area contains the following text: "The company you work for recently hired several new employees. Your sales team has been asked for ideas about the training they should receive. Write an email to your manager, Mr. Jenkins, suggesting three areas new-employee training should focus on. Your suggestions must come from the following three themes: company history, product knowledge, communicating with customers. You should include all three themes. Provide supporting ideas for each of your suggestions." The "You type" area is a large text input field with a word count of "0". At the bottom right of the text input field, there is a "Next" button. At the bottom of the page, there is a copyright notice: "© 2010 Pearson Education, Inc. or its affiliates. All rights reserved."

* Depends on the test version.

Versant Writing Test

Practice Test

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To purchase a practice test, please visit

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